



Dear Women's Network Members –

Women's Network wants you to be a leader in our organization! There are many leadership opportunities that will be available for the upcoming Women's Network year starting July 1, 2018.

Women's Network Co-Chairs

Interested in co-chairing a committee? This is a great opportunity for first time leaders, since the other co-chair was on the committee last year. This is a great way to ease in and learn A LOT! Co-chair terms are two years and are appointed by the President-Elect, Michele Batye.

Co-chair responsibilities include:

- Attending committee meetings (1 per month)
- Attending co-chairs committee meetings (1 per month)
- Preparing agenda, running meetings and submitting reports from your committee
- Plan and execute committee's goals and objectives along with your co-chair
- Meeting with new members to recruit to your committee
- Serving as an ambassador for Women's Network

Committee Descriptions:

Leadership Development Roundtable: Provides an opportunity to exchange ideas, discuss problems and solutions related to professional development.

Changing the Odds: Assists women looking for ways to improve job prospects, including women who've never had a job, not had a job recently or had barriers in career goals.

Marketing and Communications: Promotes Women's Network activities and events through media and professional contacts. Produces the Women's Network newsletter.

Membership Development: Welcomes new members to the organization, works to retain current members and recruit new members.

Monthly Program: Coordinates monthly programs and speakers, and enhances business and leadership development for members and guests.

Special Events: Plans events throughout the year; ATHENA International Awards Banquet, spring, fall and holiday mixers, as well as the Leadership Series and Flash Networking events.

Women's Network Steering Committee

Steering Committee is the governing board of Women's Network. There are four seats on Steering that will be open for the upcoming year. Steering terms are three years. The Women's Network membership at-large elects members to Steering. You do not have to have served as a co-chair to apply for Steering.

Steering member responsibilities include:

- Attending Steering committee meetings (1 per month)
- Serving as an ambassador for Women's Network
- Recruit and mentor Women's Network members



Applying for a leadership position is very EASY 1, 2, 3, 4!

1. Fill out this application
2. Attach a brief bio and/or a resume, including any previous volunteer or leadership roles you have held.
3. Decide if you want to apply to be a co-chair, steering member or be an officer on steering. Don't limit yourself to just co-chairs or just steering. You can toss your hat in the ring for both if you would like.
4. Submit application to Brandi Spurling at brandi@ColumbiaMOChamber.com by **Friday, March 30, 2018**. We look forward to hearing from you!

Name: _____ Phone: _____

Business: _____ Email: _____

Women's Network Co-Chairs

Would you like to co-chair a committee (2-year term)?

If so, please indicate the top three committee(s) you are interested in. Mark **1, 2 and 3** to indicate your order of preference:

_____ Leadership Development Roundtable
_____ Marketing & Communications
_____ Monthly Program

_____ Changing the Odds
_____ Membership Development
_____ Special Events

Women's Network Steering Committee

Would you like to serve on the Steering Committee (3 year term)? If you are elected to Steering, you can also serve as an officer. Please select which positions you are interested in:

_____ Steering Member only
_____ Secretary
_____ Treasurer Elect
_____ President Elect (must either be a current or past Steering member)

If you have any questions, please feel free to call Brandi Spurling at (573) 817-9114 or email Brandi@ColumbiaMOChamber.com

Thank you for your participation in and enthusiasm for Women's Network!